

## AGENDA

**REGULAR MEETING  
BOARD OF COMMISSIONERS  
315 WEST SECOND STREET  
FRANKFORT, KY 40601  
502/875-8500**

**NOVEMBER 28, 2005  
5:30 P.M. (EST)**

1. **INVOCATION**

Rev. Jackson Brewer, First U.  
Methodist Church  
John Hammond

**PLEDGE OF ALLEGIANCE  
ROLL CALL**

**MINUTES**

October 24, 2005 Regular Meeting;  
October 26, 2005 Special Meeting;  
November 2, 2005 Special Meeting;  
November 14, 2005 Work Session.

**MAYOR'S REPORT**

2. **CEREMONIAL ITEMS**

2.1 Employee Recognition

Background: The Board of Commissioners traditionally recognizes City employees who have received promotions within the various City departments. At this meeting, the following individual will be in attendance:

Fire Department:

Daniel Miller for promotion to Battalion Chief

3. **ORDINANCES**

3.1 **SECOND READING:** An Ordinance Amending Ordinance No. 3, 2004 Series, the Adopted Subdivision and Site Plan Regulations for Frankfort and Franklin County.

Purpose: To amend the City's Subdivision and Site Plan Regulations ordinance to provide the necessary clean-up text amendments, to incorporate comments from public and Frankfort Plant Board, as recommended by the Frankfort/Franklin County Planning Commission and the Subdivision Update Committee.

Background: On November 20, 2003 the Subdivision and Site plan regulations were adopted. After several public work shops with the Subdivision Update Committee and Zoning Update Committee – amendments were recommended to be made to the Subdivision and Site Plan Regulations as well as the Zoning Ordinance in order to remove the inconsistencies.

On November 18, 2004, the Frankfort/Franklin County Planning Commission held a public hearing and took testimony concerning the attached ordinance amendments, then closed the public testimony and tabled the item to allow for the summary to be prepared.

On December 9, 2004, the Frankfort/Franklin County Planning Commission removed the item from the table, held discussions and made the following motions:

1. To change the existing open space requirement from 4% in the urban area to 2% and to change the existing open space requirement from 8% in the Suburban area to 4% and that the open space requirement would be applicable to subdivisions (residential) with 25 lots or more. (Motion passed by a vote of 6-2)
2. To add language to allow developers to install the driveway aprons at time of construction. (Motion passed by a vote of 7-1)
3. To approve the amended Subdivision and Development Plan Regulations with the two previous motioned changes and their attached zoning ordinance amendments and recommend the City and County agencies to approve the proposed text amendments. (Motion passed by a unanimous vote of 8-0)

On August 22, 2005 the City Commission approved the text amendment to the Zoning Regulations by removing the inconsistencies to the Subdivision and Site Plan Regulations.

At the last Joint Subdivision Update Committee, it was agreed to forward the recommended changes to the Subdivision and Site Plan Regulations with the exception of the open space changes. The open space issue is still under review and the attached amendment does not include any changes to the open space requirements at this time.

Recommendation: Approval

Attachments:

- Executive summary of amendments
- The adopted summary and minutes from the Public Hearing by the Frankfort/Franklin County Planning Commission. (minutes from December 9, 2004)
- Planning Commission report dated November 9, 2004.
- Proposed text amendments in its entirety with strikeout and underline text provided (with no changes made to the open space requirements).

Contact Person

Name: Gary Muller  
Title: Planning and Building Codes Director  
Department: Planning  
Phone: 875-8513  
Email: [gmuller@fewpb.com](mailto:gmuller@fewpb.com)

- 3.2 **SECOND READING:** An Ordinance amending Frankfort Code of Ordinances Chapter 40, Police and Fire Department, Section 40.36 – Same- Fire and Safety Inspector; Fire Training Officer; Section 40.37 Fire Public Education Officer.

Purpose: The purpose of this item is to consider amending the ordinance regarding the pay for these duty assignments not to exceed Battalion Chief's pay grade.

Background: The current ordinance section was adopted in 1989 and established compensation for these positions at rank grade plus nine (9) percent. However it also limits the pay to a maximum of Battalion Chief's pay grade. Until now this stipulation was not an issue. However, the current Training Officer is now being promoted to the rank of Battalion Chief and under the current stipulation he would not be eligible to receive the additional compensation for the Training Officer's duties. Potentially the same problem will exist if a Captain or Battalion Chief is appointed to the position of Fire and Safety Inspector (Fire Marshal).

The current ordinance section 40.37 was adopted in 2002 and established compensation for this position at rank grade plus nine (9) percent. However it also limits the pay to a maximum of Battalion Chief's pay

grade. The current Public Education Officer is a Captain, who is not eligible to receive the full 9 percent additional compensation under the current stipulation. If in the future the Public Education Officer is promoted to the rank of Battalion Chief, he would receive no additional compensation for his duties as Public Education Officer under the current stipulation.

By removing the “not to exceed Battalion Chief’s pay grade” portion of the ordinance this problem will be resolved.

Recommendation: Approval

Attachments:

- Ordinance

Contact Person

Name:	Wallace Possich	John Morrow
Title:	Fire Chief	Director
Dept.:	Fire	Human Resources
Phone:	502-875-8511	502/875-8500
E-Mail:	<a href="mailto:wpossich@fewpb.com">wpossich@fewpb.com</a>	<a href="mailto:jmorrow@fewpb.com">jmorrow@fewpb.com</a>

3.3 **SECOND READING:** An Ordinance Amending Frankfort Code of Ordinances, Chapter 37 Personnel; City Employees, Section 37.42 –Same- Pay for Members of Fire and Police Divisions.

Purpose: To consider amending the ordinance to establish the positions of Firefighter I, II, and III.

Background: With the recent elimination of “Roll Back” and related ordinances, rank or position levels need to be established for firefighters to comply with and be similar to those for police officer, i.e., Patrol Officer I, II, and III (FCO 37.42 (B)). Following similar positions and criteria of the Police Division, it is recommended that a Firefighter Recruit be classified as a Firefighter I (Grade 75). After 12 months of satisfactory completion of probation and certification as EMT-B, the position of Firefighter II-EMT would be obtained (Grade 77). Firefighter III-EMT (Grade 78) would be automatically attained after five (5) years of service as a Firefighter II-EMT with the City of Frankfort.

Recommendation: Approval

Attachments:

- Ordinance

Contact Person

Name:	Wallace Possich	John Morrow
Title:	Fire Chief	Human Resources Director
Dept.:	Fire	City Manager
Phone:	502-875-8511	502-875-8500
E-Mail:	<a href="mailto:wpossich@fewpb.com">wpossich@fewpb.com</a>	<a href="mailto:jmorrow@fewpb.com">jmorrow@fewpb.com</a>

3.4 **SECOND READING:** An Ordinance amending Frankfort Code of Ordinances Section 115.09 to permit the sale of distilled spirits, beer or malt beverages and wine by the drink by certain hotels, motels and restaurants.

Purpose: To consider adopting an ordinance to permit the sale of distilled spirits, beer or malt beverages and wine by the drink by certain hotels, motels and restaurants.

Background: This proposed Ordinance will allow for the sale of distilled spirits, beer or malt beverages or wine by the drink by certain hotels, motels, and restaurants that receive at least 50% of their gross annual income from the sale of food, on Sundays between the hours of 1:00 p.m. and 10:00 p.m. prevailing time

and the sale of distilled spirits, beer or malt beverages or wine by the drink at private clubs on Sunday between the hours of 1:00 p.m. and 9:00 p.m.

Recommendation: Approval

Attachments:

- Ordinance

Contact Person:

Name: Rob Moore  
Title: City Solicitor  
Department:  
Phone: 502/227-2271  
E-Mail: [rmoores@hazelco.com](mailto:rmoores@hazelco.com)

- 3.5 **FIRST READING:** An Ordinance amending Frankfort Code of Ordinances Chapter 150.05 in its entirety by amending Ordinance No. 14, 1999 Series, Ordinance No. 24, 2001 Series, Ordinance No. 19, 2003 Series, and Ordinance No. 24, 2003 Series being the Property Maintenance Code.

Purpose: The purpose of this ordinance amendment is to amend the Property Maintenance Code referenced in the Frankfort Code of Ordinances, chapter 150.05 as recommended by the Code Enforcement Task Force. Specific changes include adding a table of context, amending sections 101.6; 101.8; 104.2; 104.5; 105.3; 105.3.1; 105.3.2; 105.3.3; 105.8; 105.9; 105.10; 106.1; 106.2; 106.2.1; 106.2.2; 106.3; all of 107 –110; 201.3; 201.5; 202; all of 301-303; 304.5; 304.14; 304.18; 306.1; all of 402-405; all of 502-508; 702.3; 702.6; 702.11.1; and adding an index

Background: On November 6, 2003, City Commission adopted an ordinance amending the Property Maintenance Code. This year a Code Enforcement Task Force Committee was appointed by the Commission to review and make recommendations concerning the Property Maintenance Code. On September 12, 2005, the Task Force presented its recommendations to the City Commission. On October 25, 2005, staff presented comments concerning the proposed amended Property Maintenance Code to the Code Enforcement Board for discussion and comments. The attached proposed Property Maintenance Code includes these collaborative recommendations.

Recommendation: Approval

Attachments:

- Proposed Ordinance
- Summary of staff suggested amendments
- Proposed amended Property Maintenance Code
- PowerPoint given to CEB on October 25, 2005

Contact Person

Name: Gary Muller  
Title: Director of Planning and Building Codes  
Department: Planning and Building Codes  
Phone: (502) 352-2100  
E-mail: [Gmuller@fewpb.com](mailto:Gmuller@fewpb.com)

- 3.6 **FIRST READING:** An Ordinance rezoning property identified as a 0.87 acre tract for property located at 114 & 118 Thompson Avenue off of Versailles Road and fronting on both Thompson Avenue and Greenhill Avenue. More specifically described as PVA map #074-43-06-013.00 & #074-43-06-017.00 from Professional Office (PO) and Residential C District (RC) to Commercial Highway (CH).

Purpose: Approval of the recommendation of approval by the Frankfort/Franklin County Planning

Commission concerning a zone map amendment from Professional Office (PO) and Residential C District (RC) to Commercial Highway (CH) by Jerry B Harris and Brenda S. Harris represented by Mr. John Baughman, attorney, for a 0.87 acre tract for property located at 114 & 118 Thompson Avenue off of Versailles Road and fronting on both Thompson Avenue and Greenhill Avenue. More specifically described as PVA map #074-43-06-013.00 & #074-43-06-017.00.

Background: KRS requires that a public hearing be held by the Planning Commission and that the Planning Commission's recommendation be forwarded to the Local Government (City Commission for final approval or denial.

Should the City Commission desire to not follow the Planning Commission's recommendation, then the item must be tabled and a request for a verbatim transcript of the Planning Commission meeting, which must be obtained before the item can be heard by the City Commission. The City Commission will then be required to make their own findings of fact based on the verbatim transcript or hold its own public hearing and then make findings of fact.

On October 20, 2005, the Frankfort-Franklin County Planning Commission held a public hearing to consider a zone change request for this property. The public hearing was closed and the Planning Commission approved the staff report as the summary, approved the 7 findings of fact as indicated within the report and added one additional finding of fact recommended by Planning Commissioner Metcalf, and motioned to recommend approval of a zone map amendment from Professional Office (PO) and Residential C District (RC) to Commercial Highway (CH). The motion to recommend approval of the requested zone map amendment passed by a vote of 7-0, based on the testimony received, findings of fact #1, 2, 6, 7, & 8, and that the recommended zone map amendment is consistent with the adopted Comprehensive Plan (No public comments of opposition of this request was provided at the hearing).

Recommendation: Approval

Attachments:

- Adopted Findings of Facts,
- Staff report reviewed by the Frankfort/Franklin County Planning Commission.
- (Minutes from the October 20, 2005 meeting will be made available upon completion)

Contact Person

Name: Gary Muller  
Title: Director of Planning and Building Codes  
Department: Planning and Building Codes  
Phone: (502) 352-2100  
E-mail: [Gmuller@fewpb.com](mailto:Gmuller@fewpb.com)

- 3.7 **FIRST READING:** An Ordinance rezoning property identified as lot 5A of the Ridgeview Estates Subdivision located on Ridgeview Drive from Professional Office (PO) to High-Density Multi-Family Residential (RH). More specifically described as PVA map #073-40-02-041.00.

Purpose: Approval of the recommendation of approval by the Frankfort/Franklin County Planning Commission concerning a zone map amendment by KHW LLC, for a .32-acre parcel of property identified as lot 5A of the Ridgeview Estates Subdivision located on Ridgeview Drive from Professional Office (PO) to High-Density Multi-Family Residential (RH). More specifically described as PVA map #073-40-02-041.00.

Background: KRS requires that a public hearing be held by the Planning Commission and that the Planning Commission's recommendation be forwarded to the Local Government (City Commission) for final approval or denial.

Should the City Commission desire to not follow the Planning Commission's recommendation, then the item must be tabled and a request for a verbatim transcript of the Planning Commission meeting, which must be obtained before the item can be heard by the City Commission. The City Commission will then be required to make their own findings of fact based on the verbatim transcript or hold its own public hearing and then make findings of fact.

On September 1, 2005, the Frankfort-Franklin County Planning Commission held a public hearing to consider a zone change request for this property. The public hearing was closed and the Planning Commission tabled the item for the preparation of the summary.

On October 20, 2005, the Planning Commission removed the item from the table, approved the summary, approved and adopted the 9 findings of fact as indicated within the report, and moved to recommend approval of a zone map amendment from Professional Office (PO) to High-Density Multi-Family Residential (RH) based on the 9 findings of fact. The motion to recommend approval of the requested zone map amendment passed by a vote of 7-0, based on the testimony received, findings of fact, and that the recommended zone map amendment is consistent with the adopted Comprehensive Plan.

Recommendation: Approval

Attachments:

- Adopted Findings of Facts
- Staff report reviewed by the Frankfort/Franklin County Planning Commission
- Minutes from the October 20, 2005 meeting will be made available upon completion.

Contact Person

Name:	Gary Muller
Title:	Director of Planning and Building Codes
Department:	Planning and Building Codes
Phone:	(502) 352-2100
E-mail:	<a href="mailto:Gmuller@fewpb.com">Gmuller@fewpb.com</a>

- 3.8 **FIRST READING:** An ordinance amending Chapter 52 of the Frankfort Code of Ordinances concerning sewers by setting a fee for the installation of cleanout vaults, revising the refund policy, revising the width of sewer easements to be granted the City, authorizing agreements for billing and collection, incorporating food service establishments into the industrial pretreatment program, making the requirements of the ordinance consistent with the City's KPDES permit and revising the penalty provisions (Sewer Department).

Purpose: To amend portions of Chapter 52 of the City of Frankfort, Kentucky Code of Ordinances concerning sewers by setting a fee for the installation of cleanout vaults, revising the refund policy, revising the width of sewer easements to be granted the City, authorizing agreements for billing and collection, incorporating food service establishments into the industrial pretreatment program, making the requirements of the ordinance consistent with the City's KPDES permit and revising the penalty provisions.

Background: The Sewer Task Force recommended in April 2005 that a Fats Oil and Grease (FOG) Program be implemented by the Sewer Department. The Department has hired a Laboratory Assistant to oversee the program and is currently working on program implementation. The proposed changes define Food Service Establishments and bring them into the Industrial Pretreatment Program.

Financial Analysis: Approval of this ordinance will create a FOG Program that will have a positive impact on the operations of the collection system. The fees generated under the Industrial Pretreatment Program should fund the administration of the FOG Program.

Recommendation: Approval

Attachments:

- Ordinance
- Memo to City Manager Identifying Revisions to Ordinance

Contact Person

Name: William R. Scalf, Jr., PE  
Title: Director  
Department: Sewer  
Phone: 875-2448  
Email: [wscalf@fewpb.com](mailto:wscalf@fewpb.com)

**4. ORDERS**

- 4.1 An Order renaming the 400 Block of Kentucky Avenue as Curator Court and a portion of Kentucky Avenue as Taylor Avenue.

Purpose: The purpose of this item is to consider an Order changing the street name of the 400 block of Kentucky Avenue to Curator Court and a portion of Kentucky Avenue as Taylor Avenue.

Background: The City received a request from 911 Dispatch to change the street name of the 400 block of Kentucky Avenue to Curator Court. Kentucky Avenue is currently divided by Benson Creek and it is confusing for the public and emergency vehicles to find the properties located on the 400 block of Kentucky Avenue. Two address changes will result from the name change.

Recommendation: Approval.

Attachments: Order

Contact Person

Name: Daryl Hensley  
Title: Director  
Department: Communications  
Phone: (502) 352-8582  
E-Mail: [Dhensley@fewpb.com](mailto:Dhensley@fewpb.com)

**5. RESOLUTIONS**

- 5.1 Resolution adopting the Franklin County/City of Frankfort Natural Hazard Mitigation Plan.

Purpose: To consider adoption of the Franklin County/City of Frankfort Natural Hazard Mitigation Plan.

Background: The Disaster Mitigation Act of 2000, Public Law 106-390, reinforces the importance of pre-disaster planning to reduce disaster losses nationwide. Section 322 of the Act establishes performance-based standards for mitigation plans and requires states to develop County Government Hazard Mitigation Plans.

Bluegrass Area Development District, in conjunction with the Franklin County Hazard Mitigation Team, developed the Natural Hazard Mitigation Plan for Frankfort and Franklin County. The document covers identification of and mitigation strategies for obvious natural disasters such as floods, tornados and earthquakes, as well as events such as sinkholes, landslides, dam failures, drought, wildfires and severe winter storms. The Hazard Mitigation Team consisted of city and county elected officials, DES Managers, and representatives of other local entities concerned with disaster planning and effects.

This document identifies goals and objectives needed by emergency personnel in reducing or eliminating potential loss of life and/or property by each potential hazard. This document will be submitted to FEMA for review and acceptance.

Recommendation: Approval

Attachment:

- Resolution
- Hazard Mitigation Plan

Contact Person

Name: Wallace Possich  
Title: Fire Chief  
Department: Fire  
Phone: 502/875/8556  
E-Mail: [Wpossich@fewpb.com](mailto:Wpossich@fewpb.com)

- 5.2 A Resolution endorsing the recommendation to repair Lock 3 and reopen Frankfort and the Bluegrass region to the Ohio River.

Purpose: To consider adoption of a Resolution endorsing efforts to repair and reopen Lock #3 on the Kentucky River.

Background: The Frankfort Tourism Strategic Task Force recently adopted a resolution endorsing efforts to repair and reopen Kentucky River locks and dams, specifically Frankfort Lock #3. Reopening the waterway to the Ohio would be a boon to both tourism and economic development for Frankfort and surrounding counties. This Resolution would provide support to the effort to bring funding to this need.

Recommendation: Approval

Attachment:

- Resolution

Contact Person:

Name: Tony Massey  
Title: City Manager  
Department: City Manager  
Phone: 502/875-8500  
E-Mail: [Amassey@fewpb.com](mailto:Amassey@fewpb.com)

## 6. **CONSENT CALENDAR**

*Items on the Consent Calendar are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Calendar and considered separately. The City Manager will read the items recommended for approval.*

- 6.1 To consider granting authorization to enter into an agreement with the Frankfort Plant Board for use of half of the parking spaces located on property at 403 West Second Street (Old Chevron Property).

Purpose: To enter into an agreement with the Frankfort Plant Board for use of half of the parking spaces located on the Old Chevron property at 403 West Second Street, in return for half of the cost of installing a six-inch water line on Fort Hill property.

Background: On September 15, 2005, the City purchased the property located at 403 West Second Street from J. C. Monroe and Wanda Monroe. The property is known as the Old Chevron Station property and was purchased for use as a parking lot, with one half of the spaces to be used by the City



and one half to be used by the Frankfort Plant Board. In return, FPB will agree to install a 6-inch waterline to serve the Fort Hill property. The cost to FPB for the water line shall not exceed a value of \$90,000.

Recommendation: Approval

Attachment:

- Agreement

Contact Person:

Name: Tony Massey  
Title: City Manager  
Department: City Manager  
Phone: 502/875-8500  
E-Mail: [Amassey@fewpb.com](mailto:Amassey@fewpb.com)

6.2 To consider authorizing the purchase of portable radios (Fire Dept.).

Purpose: To authorize the purchase of 44 portable radios for Fire Department personnel.

Background: The Department plans to purchase 44 Motorola portable radios from RCS Communications of Lexington through the State Price Contract C-01090447. These radios are compatible with the portable radios purchased last year through the same company. The radios will cost \$39,425.00. When the radios are delivered, we will receive \$3,135.00 for trade-in on old radios, as well as, an additional \$2,160.00 in customer rebates. This will ultimately bring the cost down to \$34,130.00.

Financial Analysis: Funds budgeted in 100.40.56550. \$5,295.00 in rebates and trade-in will be deposited back into this account.

Recommendation: Approval

Attachments: None

Contact Person

Name: Wallace Possich  
Title: Fire Chief  
Dept.: Fire  
Phone: 502-875-8511  
E-Mail: [wpossich@fewpb.com](mailto:wpossich@fewpb.com)

6.3 Authorization to purchase one 2006 Ford F-150 X14 Supercab 4 WD, and one 2006 Ford F-150 Regular Cab pickup trucks, both with towing packages (Parks and Recreation).

Purpose: The purpose of this item is to receive authorization to purchase two (2) vehicles, one 2006 Ford F-150 X14 Supercab 4 WD, and one 2006 Ford F-150 Regular Cab pickup trucks, both with towing packages, for the Parks, Recreation and Historic Sites Department, under state price contract.

Background: The Parks, Recreation, and Historic Sites Department have been on a vehicle replacement program since 1996. These vehicles will replace older vehicles in the department to be sold at the next city auction.

Financial Analysis: Funding has been allocated for the purchase of these vehicles. \$20,000 has been budgeted in Account No. 100.80.56550 and \$20,000 budgeted in Account No. 100.86.56550. The trucks would be purchased under state price contract with Man O War Ford in Lexington, State Master Agreement No. C-05297095, in the total amount of \$36,103.00.

Recommendation: Approval.

Attachments:

- State Price Contract Details

Contact Person:

Name: Steve Brooks  
Title: Director  
Department: Parks & Recreation  
Phone: (502) 875-8575  
E-Mail: [SBrooks@fewpb.com](mailto:SBrooks@fewpb.com)

#### 6.4 Authorization to establish Juniper Hill Golf Rates for 2006 (Golf).

Purpose: The purpose of this request is to establish the rates for the 2006 golf season.

Background: The cost of regular season and season pass rates have been consistent for the past four seasons. These rates were based on the implementation and completion of the Bermuda Grass project and course construction.

Golf course receipts increased by 11% (from \$182,645 to \$202,435) during the past fiscal year. In order to reward the golfing public for the increased play at Juniper Hill Golf Course, we propose keeping all green fee and season pass rates the same for the 2006 golf season. It is anticipated that golf revenues can increase another 5 % this year based on the current rates with an aggressive marketing effort. With the completion of golf course tee construction projects, a modest fee increase for the 2007 golf season could be implemented.

A mid-season rate (July 1<sup>st</sup> on) was instituted for the 2005 season. Plans are to continue with the same rates for the 2006 season. Additionally, a new membership category is proposed, allowing any current or retired City employee to receive an individual membership for \$100. This would represent a 55% - 75% savings depending on the age of the employee. The rest of the categories would stay the same regular price for additional family members.

Recommendation: Approval

Attachments: Existing rates and recommended rates for 2006.

Contact Person:

Name: Kirk Schooley  
Title: Director of Golf  
Department: Golf  
Phone: 502/875-8559  
E-Mail: [kschooley@fewpb.com](mailto:kschooley@fewpb.com)

#### 6.5 To consider authorizing a professional services agreement with CDP Engineers for the Cave Run Road Drainage Project in the Meadows Subdivision (Public Works).

Purpose: To authorize a professional services agreement with CDP Engineers for the Cave Run Road Drainage Project in the Meadows Subdivision.

Background: The west side of Frankfort is partially serviced for drainage by a series of sinkholes. Over the last several years, the residence along Harrodswood Drive and Cave Run Road, in the Meadows Subdivision, have experienced problems with stormwater. The problems are due to the inability of the sinkhole in the area to convey surface water inflow during periods of heavy rain events.

After several unsuccessful attempts by the City to mitigate the issue through routine maintenance, the Board of Commissioners authorized staff to advertise for professional services in July of 2005. The City advertised and received two letters of interest. The two firms, HMB Engineers and CDP Engineers, were asked to make presentations to discuss their firms' qualifications and recommended solutions. After evaluating the two firms, staff recommends selecting CDP Engineers to evaluate and design the drainage solution. The project scope shall consist of:

1. Evaluating groundwater and watershed flow characteristics.
2. Developing preliminary designs and cost estimates for construction.
3. Easement preparation (if necessary).
4. Surveying along the drainage corridor.
5. General stormwater conveyance recommendations for the neighborhood.
6. Drainage system and downstream capacity analysis.
7. Construction staking.
8. Construction oversight.
9. Rock borings along proposed alignments (as necessary).

CDP will produce front yard and back yard design alternatives and will host a public meeting to gain input prior to making a final recommendation to the city. It is anticipated that the project will be constructed in the spring/summer of 2006 using city labor and equipment.

Financial Analysis: Funds are available in the Public Works Department's Advisory Technical Account (Account #100-61-53210), not to exceed \$20,000 for these services.

Recommendation Approval

Attachments:

- CDP Agreement
- Scope of Work

Contact Person

Name: Jeff Hackbart  
Title: Director  
Department: Public Works  
Phone: (502) 352-2091  
E-mail: [jhackbrt@fewpb.com](mailto:jhackbrt@fewpb.com)

- 6.6 To Consider authorizing payment of \$87,500 to Frankfort Plant Board for one half of cost to relocate overhead utilities across Ft. Hill to Mero Street (Public Works).

Purpose: To authorize payment of \$87,500 to Frankfort Plant Board for one half of the cost to relocate overhead utilities across Ft. Hill to Mero Street.

Background: In 2002 the Commonwealth of Kentucky and the City entered into an agreement to relocate the overhead utilities from Ft. Hill Park and the facilities crossing the new Transportation site on Clinton Street. The agreement states that the Commonwealth of Kentucky and the City shall share equally in the costs for the relocation at a total cost of \$175,000 with the Frankfort Plant Board performing the work. The work has been completed and the Commonwealth of Kentucky has paid their share to the Plant Board. It is now time for the City to pay its share.

Financial Analysis: This is not a budgeted item. It is recommended that \$87,500 be paid from the Reserve Contingency Account (100-95-53295).

Recommendation: Approval

Attachments:

- Memo to Tony Massey from Jeff Hackbart
- Frankfort Plant Board Work Order
- FPB Correspondence
- Commonwealth of Kentucky Correspondence
- Memorandum of Understanding

Contact Person

Name:	Jeff Hackbart	James Rogers
Title:	Director	Consultant
Department:	Public Works	City Manager
Phone:	502/875-8563	502/875-2117
E-Mail:	<a href="mailto:Jhackbrt@fewpb.com">Jhackbrt@fewpb.com</a>	<a href="mailto:Jrogers@fewpb.com">Jrogers@fewpb.com</a>

- 6.7 To consider authorization to dispose of 2005 City and County tax bills on property located at 403 West Second Street purchased by the City on September 7, 2005 (Finance).

Purpose: To dispose of 2005 City and County tax bills on property located at 403 West Second Street purchased by the City on September 7, 2005.

Background: The City purchased the "Old Chevron" property located at 403 West Second Street from Jouette and Wanda Monroe on September 7, 2005. Mr. and Mrs. Monroe paid the prorated portion of the 2005 taxes to the City at the time of closing and therefore, we need to close out the account.

Disposition of the tax bills should be as follows:

- 2005 County Bill #13969 - \$646.40 (pay) to Franklin County Sheriff.
- 2005 City Bill #1413, City portion - \$315.20 (exoneration).
- 2005 City Bill #1413, School portion - \$915.20 (pay) to Frankfort Independent School Board.

Recommendation: Approval

Attachments:

- Letter from Rob Moore
- 2005 City Tax Bill
- 2005 County Tax Bill

Contact Person:

Name:	James Rogers
Title:	Consultant
Department:	City Manager
Phone:	502/875-2119
E-mail:	<a href="mailto:Jrogers@fewpb.com">Jrogers@fewpb.com</a>

6.8 Personnel

<u>Personnel Action</u>	<u>Employee</u>	<u>Department</u>	<u>Effective Date</u>	<u>Other</u>
Promotion	Daniel Miller	Fire	11-29-05	Promotion to Battalion Chief from Captain
Confirmation	Robert Courtney Jr.	Police Dept.,	11/16/05	Patrol Officer I

7. BOARD APPOINTMENTS

7.1 Board of Zoning Adjustments – Paul Looney

Attachments:

- Letter to Board
- Resume

**8. OLD BUSINESS**

**9. NEW BUSINESS**

**10. CITIZEN COMMENTS (Non-agenda items)**

**11. COMMISSIONER COMMENTS**

**12. ADJOURNMENT**